

Immunization Administration Best Practices

Welcome

- ☑ Greet and confirm name, DOB, and planned immunizations
- ☑ Confirm VIS was provided and review screening questions
- ☑ Ask patient for questions; provide education as needed

Prepare

- ☑ Perform hand hygiene
- ☑ Record lot numbers and expiration dates
- ☑ Select correct needle size for route, site, and patient
 - IM, deltoid:** Children = 5/8" to 1" Adults = 1" to 1.5"
 - SQ, upper arm:** All ages = 5/8"
- ☑ Uncap and wipe vial with alcohol swab
- ☑ Reconstitute vaccine (if needed) and draw up dose
- ☑ Reconfirm vaccine label and intended immunization

Administer

- ☑ Prepare site with alcohol swab and allow to dry
- ☑ Insert needle (IM = 90°, SQ = 45°) and inject
- ☑ Dispose of syringe and needle in sharps container
- ☑ Apply gentle pressure and bandage to injection site
- ☑ Ask patient if they feel OK and direct to observation area

Document

- ☑ Update or provide patient's personal vaccination record
- ☑ Enter record into pharmacy dispensing system
- ☑ Submit record to state immunization registry
- ☑ Send record to other healthcare providers (if needed)

Immunization Administration Best Practices

Welcome

- ☑ Greet and confirm name, DOB, and planned immunizations
- ☑ Confirm VIS was provided and review screening questions
- ☑ Ask patient for questions; provide education as needed

Prepare

- ☑ Perform hand hygiene
- ☑ Record lot numbers and expiration dates
- ☑ Select correct needle size for route, site, and patient
 - IM, deltoid:** Children = 5/8" to 1" Adults = 1" to 1.5"
 - SQ, upper arm:** All ages = 5/8"
- ☑ Uncap and wipe vial with alcohol swab
- ☑ Reconstitute vaccine (if needed) and draw up dose
- ☑ Reconfirm vaccine label and intended immunization

Administer

- ☑ Prepare site with alcohol swab and allow to dry
- ☑ Insert needle (IM = 90°, SQ = 45°) and inject
- ☑ Dispose of syringe and needle in sharps container
- ☑ Apply gentle pressure and bandage to injection site
- ☑ Ask patient if they feel OK and direct to observation area

Document

- ☑ Update or provide patient's personal vaccination record
- ☑ Enter record into pharmacy dispensing system
- ☑ Submit record to state immunization registry
- ☑ Send record to other healthcare providers (if needed)